

# Estate Inspection

**Date of Inspection: 21 August 2018**

**Housing Officer: Lisette Glanvill**

**Attendee: None**

**Weather conditions: Dry**

## QP15 – St James's House

Block	Flat	Description of problem	Action taken	Job number
Front entrance		Loose paving slab (to left of main entrance)	Mears	
2 <sup>nd</sup> floor		North staircase – fire door not closing – catch to be removed	Estates	
3 <sup>rd</sup> floor		North staircase – fire door not closing – sticking, needs sanding or add door stopper to stop opening too wide	Mears	
11h floor		North staircase – fire door not closing – catch to be removed	Estates	
13 <sup>th</sup> floor		North staircase – fire door not closing – sticking, needs sanding or add door stopper to stop opening too wide	Mears	
14 <sup>th</sup> floor		Fire door near flats 109-112 – sticking, needs sanding or add door stopper to stop opening too wide	Mears	

<b>Block</b>	<b>Flat</b>	<b>Description of problem</b>	<b>Action taken</b>	<b>Job number</b>
15 <sup>th</sup> floor		North staircase – fire door won't close – needs sanding	<b>Mears</b>	
15 <sup>th</sup> floor		Electrical cupboard can be easily prized open – fit better padlock or change bolt	<b>Estates</b>	
14 <sup>th</sup> floor		Fire sign by lifts to be stuck on wall	<b>Estates</b>	
11/10 <sup>th</sup> floor		Bannister has been gaffa taped – to be repaired	<b>Mears</b>	
		Bike outside	<b>HO letter to tenant</b>	
9 <sup>th</sup> floor		Electrical cupboard – no working light	<b>Mears</b>	
7 <sup>th</sup> floor		Electrical box – cables loose (inside electrical cupboard	<b>M&amp;E Team</b>	
		Pram & toys outside	<b>HO letter to tenant</b>	
6 <sup>th</sup> floor		Electrical cupboard – no padlocks 1 & 5 missing	<b>Estates</b>	
5 <sup>th</sup> floor		South corridor by F 33-36 – door sticking – needs sanding or add door stopper	<b>Mears</b>	
		Lots of items outside	<b>HO case</b>	
		Tricycle outside	<b>HO case</b>	

<b>Block</b>	<b>Flat</b>	<b>Description of problem</b>	<b>Action taken</b>	<b>Job number</b>
2 <sup>nd</sup> floor		South staircase – fire door not closing – remove closure	<b>Estates</b>	
Rear entrance		Glass to right of MED – glass was replaced by Mears but was not replaced with re-enforced glass (have asked for this be checked but still hasn't been replaced!) Glass backs onto their toilet & is boarded up by tenants inside but needs to be re-enforced glass as it was before	<b>Mears</b>	
South staircase		Ground floor (by new glass door) –the caged area is not secure, the cage has been broken & needs re-fixing.	<b>Estates</b>	